

# Players Powderings

## June 2020

Players Theatre Remains closed as an entertainment venue, however, we have maintenance and facility works occurring. If you are attending the venue: you must be aware of the following measures now in place:

### PLAYERS THEATRE COVID-19 MEMBER AND VISITOR SAFETY PLAN

Advice from the Active Management Team set at the General Committee Meeting 11.06.2020.

Familiarise yourself with this safety plan to assist with implementing social distancing and good hygiene practices.

Notify the Management Team of any issues however, if you can safely rectify them, then do so.

The term "Staff" refers to all visitors, tradespeople, volunteers and members.

**ALL visitors and members are to complete the attendance sign in register**

#### PLAYERS THEATRE SAFETY ADVICE

If you are experiencing any symptoms such as cough, fever or generally feeling unwell do not enter the venue.

Anyone presenting symptoms will be advised to go home and seek medical attention.

All staff are required to sanitise or wash their hands prior to entering the venue

All staff are to wipe down equipment, tools etc before and after use.

There is a 1.5m distance per person within a 4sqm work area or workshop requirement.

There 1.5m distance per person within a 4sqm area in the foyer and auditorium space requirement.

All staff are to read and follow the social distancing signage displayed at venue entrance.

All staff are to read and follow the hand hygiene signage displayed at venue entrance.

The total number of people participating/present is recorded at front entrance in all instances.

All visitors and members MUST sign the venue attendance register and complete ALL fields

All staff are advised to use personal bottled water only and not share food items.

All staff are advised to socially distance during break times

# From the President's Desk

Hi Everybody,

It was great to catch up with a few of you at our recent online members events (if only virtually). It looks as though we're still some weeks away from being able to open the theatre up for a real face-to-face chin wag, but in the meantime we hope that more of you will get onto the members only section of our website and join us for our next "Zoom" play reading and drinks at home sessions (upcoming online events are detailed in this newsletter).

Things are slowly getting back into gear however and it means we have finally been able to put some plans in place for doing what we do best, having fun with theatre.

The Players committee have been looking at trying to get our revamped season off with a bang, and with covid restrictions regarding audience size and other social distancing needs still uncertain (and with our patrons still justifiably cautious about returning to the theatre), we've decided to postpone our blockbuster re-opening production of "Oliver" until the 26th of February 2021.

We've also tentatively penciled in a Showtime event for November this year should covid restrictions enable us to get back into the auditorium. Keep your eyes peeled we'll keep you posted.

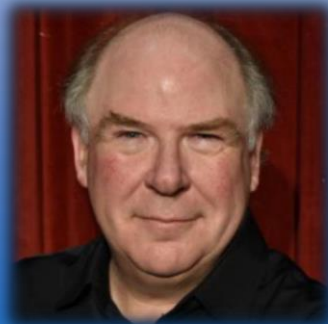
One important event that we have been able to finalise is the revised date for our AGM. The Annual General Meeting will now be held at the theatre on Tuesday the 15th of September. Read on for more information on what the committee involves and consider how you might like to assist.

There has also been some movement in the committee ranks over the last couple of weeks. Jan Cook, after a short absence due to family ill health, has returned to bolster our numbers (Phil, we are pleased to report, is now on the mend). Jordan Frith is still with us for the moment, though his plane ticket to the USA is now burning a whole in his pocket. Steve Harris, our treasurer, has resigned from the committee due to personal reasons. The committee would like to thank Steve for his work as treasurer. Jan Cook will now temporarily take up the treasurer's cudgel until the new treasurer is elected at the AGM.

So, with winter closing in around us, I would like to once again encourage everyone to join us online, whether it's to pen us a script in the two-minute script competition, try one of the trivia quests, watch a theatre recording or join us for an online event.

Cheers All

**Lance Thompson**  
**Acting President**



# Member Events

Online Play Reading  
Saturday July 25<sup>th</sup>  
from 7pm



Members Online Chat  
Friday July 31<sup>st</sup>  
From 5:30pm



For access to the script and zoom meeting link  
head to Players Theatre *ONLINE PLAY READING*  
group on the **MEMBERS ONLY** page  
[playerstheatre.org.au/membersonly](http://playerstheatre.org.au/membersonly)



The longest Footpath Art Gallery  
in Port Macquarie, Wauchope  
& Laurieton CBDs

EXTENDED DATES  
1 - 8 October 2020

VISIT DAY  
& NIGHT!

local art + exhibitions + events + attractions

Players are looking for a few keen members to work with our  
Marketing and Publicity Team to put together the Players  
contribution for Art Walk 2020!

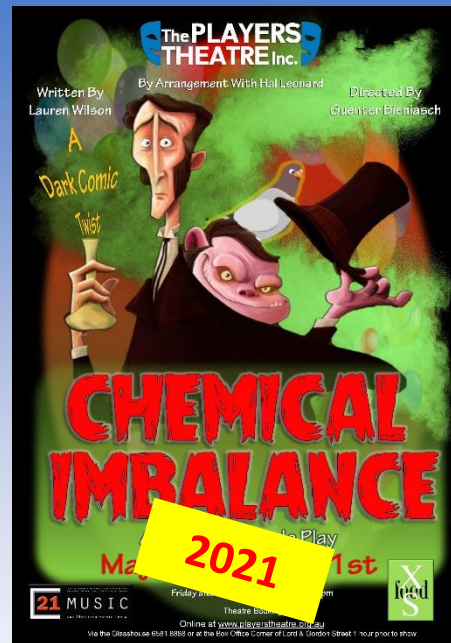
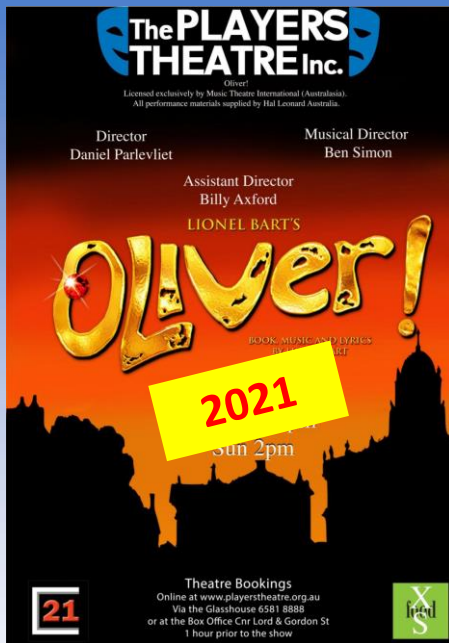
Interested? Email us via [secretary@playerstheatre.org.au](mailto:secretary@playerstheatre.org.au) with  
'Art Walk Expression of Interest' in the subject line ☺



You can help us spread the Players Theatre  
love by liking our Facebook page  
Search: The Players Theatre Inc



# OUR 2021 SEASON PLANS



**\*\*Pending Rights and Permissions\*\*** we aim to bring Oliver!, Chemical Imbalance and We Will Rock You to the Players Stage in 2021

## Calling For Submissions – 2021

We invite members and supporters to put forward production submissions to complete the proposed 2021 season.

Plays AND Musicals encouraged.

- You do not have to be the director of a production you suggest.
- You can be a director without a production and still register your interest.

Email [secretary@playerstheatre.org.au](mailto:secretary@playerstheatre.org.au) for submission templates.

**All 2021 season submissions are required by September 1<sup>st</sup> 2020.**

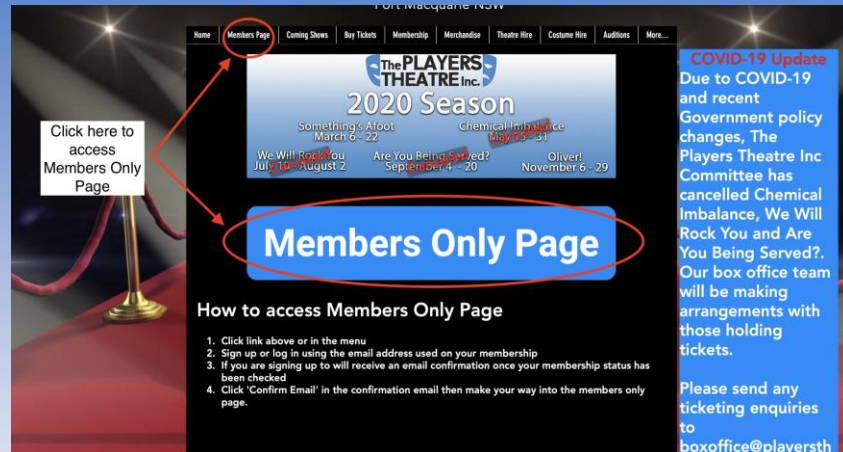


Winter is in full swing so let us help you rug up!  
Players Theatre garments are made from the highest quality materials  
from our friends at Constable Printing, Port Macquarie.

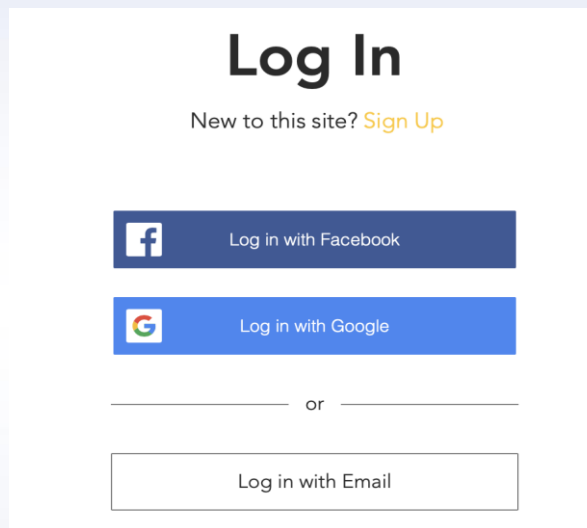
Order online today! [playerstheatre.org.au](http://playerstheatre.org.au)

# How to access the Members Only Page

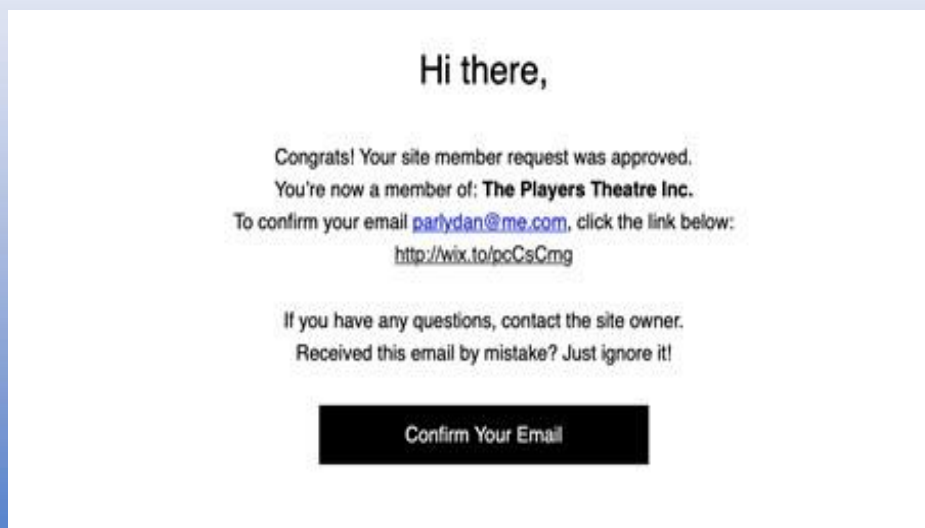
1. Click link on the home page or in the menu bar



2. Sign up or log in using the email address used on your membership



3. If you are signing up, you will receive an email confirmation once your membership status has been checked



4. Click 'Confirm Email' in the confirmation email then make your way into the members only page.

# Players Theatre Annual General Meeting 2020

**Effective Committees** are those that operate as a team. Players Theatre require members of various skillsets to contribute to the effective management of the organisation.

It is expected all nominees have commitment to Players Theatre, sufficient time to devote to the committee (general meetings are held monthly with additional events as scheduled), the ability to work as part of a team, willingness to engage with our membership and can accept responsibility for assigned duties.

For Executive roles we encourage previous Players Theatre involvement and committee experience is desired: as outlined in the position overviews.

For General Committee nominees we encourage Players Theatre membership for a minimum of 12 months with a willingness to take on duties as outlined in the position overviews.

All roles are required to fulfil monthly reporting to the committee on their designated responsibilities.



**President** – Has the overall responsibility for the successful running of the theatre, chairs Executive Meetings, General Committee Meetings, AGM and facilitates other member events. It is recommended the nominee for President have previous Players Committee experience, ideally in an executive role.

**Vice Presidents** – Are expected to deputise for the President when they are unavailable/away and can hold additional management duties as allocated by committee discussion. It is recommended the nominees for Vice President have previous Players Committee experience, ideally in an executive role.

**Treasurer** – Is responsible for the financial records of the Theatre, management of incoming and outgoing funds and monthly reporting to the Management Committee including budgeting. Ideally the treasurer nominee will have finance experience including bookkeeping or accounting skills.

**Secretary** – Is responsible for administrative functions for the Theatre including management of minutes for all meeting types. This role requires organisation of all correspondence: hard copy, social media and email. The Secretary is the nominated Public Officer and is responsible for communications with the Department of Fair Trade on organisational changes.

General Committee Roles may include, but are not limited to:

**Publicity**– Promotions of Theatre productions including posters, interviews, print and online content over the season.

**Marketing** – Community Connections, organisational promotions and Public Relations.

**Box Office** – Facilitate the ticketing systems, box office team and group bookings for each production.

**Building Services** – Facilitate Theatre maintenance, ensure compliance remains up to date including Fire and Safety requirements.

**Retail** – Facilitate Front of House, Bar and merchandise for Players productions and theatre hire.

**Production Services** – Liaise with Department Heads on production requirements and general operations. This includes Costume, Backstage and Set Construction.

**Membership and Welfare** – Facilitate membership renewals and send cards, emails and well wishes to members as required.

**Rights and Royalties** – Manage all applications and correspondence for production permissions and contracts.

**Strategic Planning** – Facilitate Grant Applications, review assets, leasing arrangements and plan for future works and programs within the theatre.



**Players Theatre**



## **Annual General Meeting 2020** **is planned for Tuesday 15<sup>th</sup> September** **commencing at 7pm.**

If you are considering nominating for the committee here is what you need to do:

- Ensure you are current and financial member of the Players Theatre Inc
- Head to our website and download the *Committee Nomination Form*
- Return the completed form to [secretary@playerstheatre.org.au](mailto:secretary@playerstheatre.org.au)
- As part of the application process we are asking all nominees to share the following:
  - I am interested in joining the 2020 Players Committee because: (200 word limit)
  - The skills I bring to the committee are: (200 word limit)

This *Committee Nomination Support Form* can also be found on the website.

This information helps you and the greater membership to better understand why you want to be involved and what you will bring to the team.

We will circulate all nominee responses prior to the AGM to help the membership in getting to know the 2020 nominees.

**Nominations are required to the secretary**

[secretary@playerstheatre.org.au](mailto:secretary@playerstheatre.org.au)

**no later than 5pm Tuesday 8<sup>th</sup> of September.**



# Your Players Theatre Committee

## Executive

Acting President- Lance Thompson

[president@playerstheatre.org.au](mailto:president@playerstheatre.org.au)

0419432048

2<sup>nd</sup> Vice President – Jenny Gould

[vice.president@playerstheatre.org.au](mailto:vice.president@playerstheatre.org.au)

0407 239 096

Secretary - Daniel Parlevliet

[secretary@playerstheatre.org.au](mailto:secretary@playerstheatre.org.au)

0413 297 298

Acting Treasurer – Jan Cook

[treasurer@playerstheatre.org.au](mailto:treasurer@playerstheatre.org.au)

0419 540 124



**Got an idea for us?**

**Share it! Share It!**

[secretary@playerstheatre.org.au](mailto:secretary@playerstheatre.org.au)

## Committee Members

[committee@playerstheatre.org.au](mailto:committee@playerstheatre.org.au)

Property / WH&S

Guenter Bieniasch 0409 077 689

Welfare & Rights and Royalties

Sarah Rowsell 0422 126 878

Retail Bar and Merchandising

Amie Frank 0400 304 412

Publicity

Jordan Frith 0448 278 289

Marketing

Barbara Sherrin 0459 775 837

Production Services

Jan Cook 0419 540 124

## Committee Assistants

Technical Services - John Hansen

Archives – Paul Bishop

Costumes - Lois Callaghan

Welfare - Di Leslie

Memberships - Lisa Harris

**[playerstheatre.org.au](http://playerstheatre.org.au)**

