

The Players Theatre Inc.

Costume Hire Agreement

Terms & Conditions

By hiring an outfit from the Theatre, you are declaring that you accept all T & Cs listed below and thus agree to abide by our rules and procedures accordingly. The Players Theatre reserves the right to change said T & Cs at its discretion without notice.

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Payments by Cash, Eftpos or:

Direct Debit to: The Regional Australia Bank

BSB: 932000

Account No:500032600-Reference Costumes.

The Players Theatre Inc.

Hire Period:

Our standard hire period is **2 weeks from the Event**. The items can be collected 1 week prior to this with prior agreement between both parties. Please note, if an extended hire period is required this may be arranged with notice prior to payment. By proceeding with the hire/rental order, the Hirer confirms that they have read and understood the T & Cs and agree to abide by them in their entirety.

Hire Fee:

A minimum non-refundable fee **from \$20.00** per item depending on type, **\$50 per complete outfit**. Additional items not forming a part of an outfit begin at \$5. The fee will vary if a more elaborate outfit is required.

Children's outfits will be charged at a different rate which will be determined by the Wardrobe Manager/attendant. Starting at \$10 per article.

Bridal Outfits start **from \$150** depending on the elaborateness of the gown, veil and accessories. Refer to the Players Theatre Website, Costume Hire section.

Individual Hire fee (not part of an outfit):

Hats, day wear wigs, boas, aprons, shoes **\$5.00 each**. Judges wig \$50. Elaborate wig \$30. (This includes the sanitizing of the items upon return).

Members' Discount:

A 10% discount will be deducted from the Hire Fee for all paid-up members of the Players Theatre. Membership Card must be shown at time of hire. **This does not apply to the Bond deposit.**

Deposit:

A minimum fee of \$50 (more if the items are elaborate), is required which will be held in trust by the Theatre until the item/s have been returned **in the same condition** as when first hired. A receipt of the hired items must be shown before a refund is given. Refunds will be made by the same method as previously paid e.g., by cash or by card.

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Sizing/Customized adjustments:

It is the Hirer's responsibility to try on the garment/s to determine whether the style and size is suitable. We are not responsible (no refund) if you take the items away only to discover that they don't fit.

Clothing alterations:

Clients/hirers may not alter any item of clothing. If the item needs minor adjustments such as hemming, sleeve length altered, tucks, there will be a charge **starting from \$20**. We will not do major alterations which require cutting and redesigning. **Alterations must be paid for at the time of hiring the article/s.**

Change of mind:

Non-collection of items. If the Hirer does not collect the pre-paid items in time for their event, then the **Hire fee will be forfeited**. This is because those items would have been put aside and were not able to be hired by anyone else.

Pickup/Collection:

If alterations are to be made, then the Hirer will be notified by phone once the outfit is ready for collection after the agreed alterations have been completed.

Inspecting the garment/outfit:

Before the Hirer takes the outfit/garment, it will be their responsibility to thoroughly inspect the item and ask the attendant to note down any damages.

Returns:

The outfit is to be returned within two (2) weeks of the collection date. If the Hirer is unable to arrange this, please email **costumes@playerstheatreorg.au** to arrange an alternate time within the stated timeframe.

Late Returns Fee:

If the Hirer fails to return the outfit by the agreed date, and no prior arrangements have been made, then a **late fee of \$20 per outfit per week** will apply.

Damaged items:

When hiring garments, it is expected that they will be treated with the utmost care and respect. Any damages that occur whilst the garment is in the Hirer's possession (including but not limited to stains, rips, pulls or tears) will be at the Hirer's expense. If the items have been damaged beyond repair, then the cost of the outfit will be charged to the Hirer. This will be at the discretion of the Wardrobe attendant.

Laundering Fee:

Dry cleanable items such as overcoats, suits, woollen material items, sets of tails, Dinner Jackets, Morning Suits or elaborate satin, jewelled, appliqued gowns will attract a fee **to be determined by the Wardrobe attendant and agreed by both parties.**

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Standard Hand Washing will be included in the Hire fee excepting dry-cleanable items starting at \$20.

List of items hired:

Hirer’s contact number:

Hirer’s physical address:

Hirer’s signature:

Wardrobe Dept.- signature:

Dated:

Items due back: